



Association of  
**Democratic Services**  
Officers

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE ASSOCIATION OF DEMOCRATIC SERVICES OFFICERS HELD ON THURSDAY 20<sup>TH</sup> NOVEMBER 2014 AT 1.40 PM AT BIRMINGHAM CITY FOOTBALL CLUB, ST ANDREWS STADIUM, BIRMINGHAM**

**1. PRESENT:**

Bill Ashton	Aylesbury Vale DC	South East
Craig Saunders	Aylesbury Vale DC	South East
Julie Batt	Basildon Council	East
Jo Morrison	Bath & NE Somerset Council	South West
Michaela Gay	Bath & NE Somerset Council	South West
Mark Towers	Blackpool Council	North West
Lorraine Hurst	Blackpool Council	North West
Matthew Kane	Bolsover & NE Derbyshire DC	East Midlands
Priya Patel	Bracknell Forest Council	South East
Leanna McPherson	Brentwood BC	East
Sara Utting	Broadland DC	East
Dawn Matthews	Broadland DC	South East
Matthew Archer	Canterbury CC	South East
Natasha Clark	Cherwell DC	South East
Andrea Thwaite	Cheshire West & Chester Council	North West
Mandy Ramsden	Cheshire West & Chester Council	North West
Donna Cairns	Chesterfield BC	East Midlands
Martin Elliott	Chesterfield BC	East Midlands
Charlotte Gordon	Chiltern DC	South East
Lesley Blue	Chiltern DC	South East
Hugh Peacocke	Coventry CC	West Midlands
Mamta Dhand	Coventry CC	West Midlands
Rob Hooper	Devon CC	South West
Karen Strahan	Devon CC	South West
Tracy Couper	East Cambridgeshire DC	East
Andrea Davies	East Staffordshire BC	West Midlands

**Association of Democratic Services Officers**

Registered Office: Steele Robertson Goddard, 28 Ely Place, London EC1N 6AA

Registration Number: 7068088

Place of Registration: England and Wales

Monica Henchcliffe	East Staffordshire BC	West Midlands
Gary Woodhall	Epping Forest Council	East
Joanna Boaler	Essex CC	East
Fiona Lancaster	Essex CC	East
Sarah Selway	Exeter CC	South West
Howard Bassett	Exeter CC	South West
Sharon Sissons	Exeter CC	South West
Julie Jones	Forest of Dean Council	South West
Alison Smith	Forest of Dean Council	South West
Ola Dejo-ojomo	Guildford BC	South East
Craig Bowdery	Hammersmith & Fulham Council	London
Laura Campbell	Hammersmith & Fulham Council	London
Kevin Greenhough	Hampshire County Council	South East
Helen Gee	Hyndburn BC	North West
Paul Wickenden	Kent CC	South East
Peter Sass	Kent CC	South East
Karen Widdowson	LB Ealing	London
Marlene Messam	LB Ealing	London
Alison Phillips	LB Ealing	London
James Kinsella	LB Enfield	London
Melanie Harris	LB Enfield	London
John Austin	LB Enfield	London
Philippa Murphy	LB Islington	London
Zoe Crane	LB Islington	London
John Lynch	LB Islington	London
Anne Rasmussen	LB Lambeth	London
Dave Burn	LB Lambeth	London
Wayne Chandai	LB Lambeth	London
Eunice Lewis	LB Luton	East
Angela Fraser	LB Luton	East
Matt Hussey	LB Luton	East
Henry Langford	LB Richmond upon Thames	London
Amy Sullivan	LB Richmond upon Thames	London
Fionnuala Crean-Murphy	LB Richmond upon Thames	London
Aaron Hardy	LB Richmond upon Thames	London
Laura Latham	LB Richmond upon Thames	London
Alexa Coates	LB Sutton	London
Beverley McKenzie	LB Tower Hamlets	London
Matthew Mannion	LB Tower Hamlets	London
John Williams	LB Waltham Forest	London
Nigel West	Lincolnshire CC	East Midlands
Kelly Johnson	Merseyside Fire & Rescue	North West
Helen Peek	Merseyside Fire & Rescue	North West

Karen Sutton	Merseytravel	North West
Colette Beal	Merseytravel	North West
Sarah Cottam	NE Derbyshire DC	East Midlands
Linda Scott	Newcastle CC	North East
Christine Byles	Norfolk CC	East
Nicola LeDain	Norfolk CC	East
Cheryl Cropley	North Kesteven DC	East Midlands
Steve Loach	North Yorkshire CC	Yorkshire & Humberside
Jenny Rendall	Northamptonshire CC	East Midlands
Kim Pocock	Nottingham CC	East Midlands
Debra Lamola	Nottingham CC	East Midlands
Sarah Claridge	Oxford CC	South East
John Quinton	Past Service member	South West
Robert Sheppard	RB of Kensington & Chelsea	London
Karen Shepherd	RB of Windsor & Maidenhead	South East
Ashleigh Pearson	Reigate & Banstead BC	South East
Simon Hughes	Sheffield CC	Yorkshire & Humberside
Peter Savage	Shepway DC	South East
Kully Tumber	South Bucks DC	South East
Bob Wearing	South Bucks DC	South East
Graham Watts	South Cambs DC	East
Sue Keogh	South East Employers	South East
Vicky Thomson	South Holland/Breckland Councils	East Midlands
Chris Woods	South Lakeland DC	North West
Ann Best	South Tyneside Council	North East
Kelley Dunne	St Helens MBC	North West
Joanne Griffiths	St Helens MBC	North West
Julie Roberts	Staffordshire CC	West Midlands
Craig Ainsworth	Stockport MBC	North West
Caroline Nash	Stratford on Avon DC	West Midlands
Sue Morgan	Suffolk CC	East
Ryan Keyte	Tamworth BC	West Midlands
Colin Sweeney	Tendring DC	East
Caroline Lovelock	Test Valley BC	South East
Tom van der Hoven	Test Valley BC	South East
Jaap Paans	VvG Netherlands - IIMC/Guest	
Frankie Belloli	Wandsworth Council	London
Sally Baxter	Warwickshire CC	West Midlands
Georgina Atkinson	Warwickshire CC	West Midlands
Ben Patel-Sadler	Warwickshire CC	West Midlands
Sandra Hancock	Watford BC	East
Amy McNulty	Waverley BC	South East

Gabriella Paterson-Griggs	Wealden DC	South East
Sarah Lawrence	Wealden DC	South East
Graham Seal	Welwyn Hatfield Council	East
Richard Burbidge	Welwyn Hatfield Council	East
Jacky Denning	West Lancashire BC	North West
Christine Charnock-Jones	Wigan MBC	North West
Kevin Jacob	Wokingham BC	South East
Mel Harris	Wychavon DC	West Midlands

## 2. APOLOGIES:

The following apologies were received:

Elly Cook	South Bucks	South East
John Williams	LB Tower Hamlets	London
Damian Eaton	Stockport Metropolitan	North West
Una Sullivan	LB Barnet	London
Neil Simpson	South Tyneside	North East
Debbie Vaughan	Hampshire CC	South East
Abby Brownsword	Bolsover DC	East Midlands
Diane Brooks	Lancashire Fire & Rescue	North West
Kirsty Butcher	Wiltshire Council	South West
James Geach	Kingston upon Thames	London
Tim Revell	Local Democracy Consultant	London

## 3. MINUTES OF PREVIOUS MEETINGS

### Resolved:

**That the Minutes of the Annual General Meeting of the Association held on 21<sup>st</sup> November 2013 be approved.**

## 4. ELECTION OF OFFICERS

The nominations for the positions of Chairman and Vice-Chairman closed on Friday 26 September 2014 at midday. The following nominations were received:

- Chairman - John Austin, Assistant Director of Corporate Governance, London Borough of Enfield
- Vice-Chairman - John Quinton, Past Service Member.

As both positions were uncontested, the next stage was for the Annual General Meeting to confirm their election.

**Resolved**

**That the election of John Austin, Assistant Director of Corporate Governance, London Borough of Enfield as Chairman and John Quinton, Past Service Member as Vice-Chairman be confirmed.**

**5. ANNUAL REPORT 2013-2014**

**Resolved:**

**That the Annual Report be received.**

**6. ANNUAL ACCOUNTS 2013-2014**

**Resolved:**

**That the Finance Report be received.**

(The meeting terminated at 5.00 pm)