



Association of
Democratic Services
Officers

**The Annual General Meeting of the
Association of Democratic Services Officers
will be held on Thursday 21 November 2013 at 1.40 pm at
Birmingham City Football Club, St. Andrews Stadium, Birmingham B9 4RL**

AGENDA

(Please ensure that you sign the attendance sheet at the meeting.)

- 1. Welcome by the Chairman**
- 2. Apologies for Absence**
- 3. Minutes of previous meetings.**

Recommended:

That the Minutes of the Annual General Meeting of the Association held on 22nd November 2012 be approved.

- 4. Election of Officers.**

In accordance with the Association's Articles of Association, nominations for the positions of Chairman and Vice-Chairman closed on Friday 27 September 2013 at midday. The following nominations were received:

- Chairman - John Austin, Assistant Director of Corporate Governance, London Borough of Enfield
- Vice-Chairman - John Quinton, Past Service Member.

As both positions were uncontested, the next stage is for this Annual General Meeting to

confirm their election.

Recommended:

That the election of John Austin, Assistant Director of Corporate Governance, London Borough of Enfield as Chairman and John Quinton, Past Service Member as Vice-Chairman be confirmed.

Note: The Board met after the November 2012 Conference and appointed the following Officers for a term of office of three years expiring in November 2015:

The Company Secretary – Tom van der Hoven

The Director for Finance – John Lynch

The Director for Regional Development and Events – Sue Keogh

The Director for Training – Mark Towers

The Director for Communications – Laura Latham

The Director for Government Consultation – John Quinton

5. Annual Report 2012 – 2013

The Annual Report of the Chairman of the Board is attached.

Recommended:

That the Annual Report be received.

6. Annual Accounts

The Finance Report of the Director for Finance is attached.

Recommended:

That the Finance Report be received.

7. Any other Business