



Book by 12th April 2019 for lowest registration cost!

BROADENING YOUR HORIZONS

AN INTERNATIONAL PERSPECTIVE ON CITIZEN
AND COMMUNITY ENGAGEMENT

Thursday 6th and Friday 7th June 2019

Hosted by

THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS



Co-hosts



Association of
Democratic Services
Officers



In conjunction with Exello, IAM, UDiTE, VvG

ABOUT THE SYMPOSIUM

We are delighted to welcome you to this symposium on “Broadening your Horizons— an International Perspective on Citizen and Community Engagement.”

Our goal is simple — to provide you with an opportunity to meet with, and learn from, inspiring international speakers and your colleagues around the world about democracy in action with a specific focus on Europe.



WHAT ARE THE BENEFITS OF ATTENDING?

- An opportunity to meet with Clerks, Municipal Managers, Democratic Services officers and election officials from all over the world.
- Opportunity to compare local government democratic systems with a specific focus on Europe.
- Opportunity to hear from key speakers about the development of Local Government in Europe.
- Learn about international developments in Democratic Services and the Clerks' profession.

IIMC members will earn 5 CMC or 5 MMC education points with the completion of the required learning assessment.

WHO SHOULD ATTEND?

The symposium will be of particular relevance to Clerks and those working in democratic services in local government. Those with an interest in this area are welcome to attend. Deadline for Early Bird registration ends 12th April 2019. No registrations will be accepted after Thursday 16th May 2019.

Date: Thursday 6th and Friday 7th June 2019

Venue and Accommodation:

Crowne Plaza Hotel, Stratford-upon-Avon, a medieval market town in England's West Midlands and the 16th-century birthplace of William Shakespeare.

Registration includes the following:

- Education Sessions
- Reception
- Social events and refreshments
- Gala Dinner

Cost:

Early bird offer for registration including Gala Dinner
Up to 12th April 2019 (Conversion Rates at 4 December 2018)

*If staying at Crowne Plaza Hotel – £250 (€280/ US\$320)

*If staying at alternative accommodation – £290 (€325/ US\$370)

*NB - see page 10 for explanation

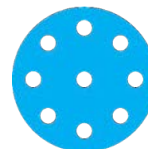
13th April onwards - £350 (€395/US\$450)

Register Online: <http://www.iimc.com/index.aspx?nid=354>

SYMPOSIUM PROGRAMME

Programme is subject to change

Shared Overall Symposium Sponsors



MODERN.GOV
A Civica Group company

DAY 1 (Thursday 6th June 2019)

08.00 - 09.00	Registration and refreshments with exhibitors on arrival OPENING SESSION
09.00 - 10.30	Plenary Session - Insights into High Performance - Cath Bishop. Cath's expertise lies in building effective leaders, developing resilience and high performing teams.
10.30 - 11.00	Refreshment break & meet your exhibitors
11.00 - 12.00	Plenary Session - Exciting session to be confirmed soon
12.00 - 13.00	Lunch break
13.00 - 13.10	Address by IIMC President - Lana McPherson, MMC
13.15 - 14.15	Plenary session: Celebrity Experience - discover the gap in your service you never knew existed - Geoff Ramm, multi-award winning keynote speaker who has inspired audiences around the world.
14.15 - 15.30	Three parallel sessions: Session 1: Regulation of conduct of local politicians: A short history and lessons learned through experience - Paul Hoey, Co-director, Hoey Ainscough Associates Ltd Session 2: Challenges of working in a devolved administration - Lynda Towers Session 3: Managing the Pace – Sue Keogh - Consultant for the Association of Democratic Services Officers (ADSO). Until recently she was the Director of Development for ADSO .
15.30 - 16.00	Refreshment break & meet your exhibitors
16.00 - 17.00	Round table facilitated discussions - topics to be confirmed
18.30	Buses depart for the Gala Dinner at Warwick Castle (cost included in registration fee).

DAY 2 (Friday 7th June 2019)

9.15 - 10.45	Plenary session: Lost in control - Refocus the purpose. Marius Buiting, Director Dutch Society for Supervisory Boards in healthcare organizations and co-author of the book "Flipping the Organization."
10.45 - 11.15	Refreshment break & meet your exhibitors
11.15 - 12.45	Plenary session: Digital devolution or actual revolution? The relationship between digital services and democracy - Dr Catherine Howe. She is an expert in digital innovation, focusing on the area of digital democracy and social change. She is also a Governor of the Democratic Society (offices in Brussels, Italy and the UK) working to create opportunities for people to become involved in the decisions that affect their lives.
12.45 - 14.00	Lunch break
14.00 - 15.30	Plenary session: How can local democratic innovation overcome the global democratic recession? Dr Oliver Escobar, lecturer in Public Policy at the University of Edinburgh, and Co-Director of a research programme to advance public service reform.
15.30 - 16.00	Closing session with the President of IIMC and Presidents and Chairmen of ADSO, SLCC and SOLAR
16.00 - 16.30	Closing ceremony with refreshments

MORE ABOUT THE SYMPOSIUM ORGANISERS

In partnership with :



The International Institute of Municipal Clerks (IIMC) is a professional, non-profit association that promotes continuing education and certification through university and college-based institutes and provides networking solutions, services and benefits to its members worldwide. The IIMC Foundation raises funds for Clerk education.



The Federation of European Union Local Authority Chief Executive Officers (UDiTE) – started in Nancy, France, in March 1990, at the instigation of Gérard Combe, who was then Secrétaire Général of that city.

The aim of the Union is to promote relations between the professional associations of Chief Executives representing European local authorities, to develop exchanges of information, to share professional experiences, to contribute to the enhancement of the role and functions of local authorities and to contribute to the European Union.



Association of Democratic Services Officers

ADSO was launched in October 2009. Members are those whose work involves any of the democratic services functions including meetings support, member support, overview and scrutiny support, community governance, civic support and local democracy as practiced in joint authorities in the UK.



THE SOCIETY OF LOCAL COUNCIL CLERKS (SLCC)

Formed in 1972, the Society of Local Council Clerk's aims to promote the professional standing and knowledge of its members. Membership is open to all clerks and deputy clerks of towns, parish or community councils in England and Wales.



Exello is an independent organisation representing general managers and similar roles in Flanders (Belgium)

THE SOCIETY OF LOCAL AUTHORITY LAWYERS AND ADMINISTRATORS IN SCOTLAND



Membership of the Society are those employed as solicitors or administrators in departments providing central administrative and/or legal services within local authorities in Scotland.



THE ISRAELI ASSOCIATION OF MUNICIPAL CLERKS & MANAGERS (IAM)

Established about 60 years ago to unite its members in local authorities and their representation. IAM is working to advance the status and the rights of its members, and provide tools to improve practices and processes for municipal administration.



The Association represents - in the most broad sense - the interests of griffiers of the first and second Chamber, the provincial States and local councils in the Netherlands. The primary objective is to make a qualitative improvement of public administration, with the primary area of local administration.

Other Affiliates of IIMC: AMCA – Canada, AMCTO – Canada, ATAM – Portugal, IMASA – South Africa, LGMA – Canada, NAMCB – Bulgaria, PMA - Canada

GETTING TO STRATFORD-UPON-AVON

For those of you who will be attending the Symposium in Stratford, there are various ways of getting there, whether it's by plane, train, bus, car or a combination of all or some of those conveyances.

BY AIR

Stratford-upon-Avon is 27 miles from Birmingham Airport and 60 miles from East Midlands Airport. It is also convenient for Luton, Heathrow and Gatwick Airports to the south.

Example: Return New York/London from US\$800 or Brussels/London from £100 or Schipol/Birmingham from £150

BY TRAIN/BUS

London Heathrow to Stratford-upon-Avon - tickets cost between £60 - £120 and the journey takes approximately 3 h30 min.

Example: Eurostar return Brussels to London from as little as € 98 or Amsterdam to Brussels from € 90

BY ROAD

Stratford-upon-Avon is in England's West Midlands in the county of Warwickshire. It has good and easy access by road - 40 miles from Birmingham, 120 miles from Manchester and 100 miles from London.

CONFERENCE VENUE CROWNE PLAZA HOTEL

A modern riverside hotel near Shakespeare's birthplace in Stratford-upon-Avon town centre. The Crowne Plaza Stratford Upon Avon hotel is set amid landscaped gardens beside the River Avon.



The negotiated rate for overnight accommodation at the Crowne Plaza Stratford Upon Avon is £95 for a single room including breakfast and £105 for a double room including breakfast. The rate includes VAT.

The above rates are available from Tuesday 4th June up to and including Saturday 8th June 2019 - you must book by **Thursday 16th May 2019**.

Include your room reservation at the Crowne Plaza hotel in your Symposium Registration form. Please read the notes on page 10.

Register online at <https://www.iimc.com/index.aspx?nid=354>

WHAT TO DO OR SEE IN STRATFORD-UPON-AVON

Stratford-upon-Avon, a medieval market town in England's West Midlands, is the 16th-century birthplace of William Shakespeare. Possibly the most famous writer in the English language, Shakespeare is known for his sonnets and plays such as 'Romeo and Juliet' and 'Hamlet'. The Royal Shakespeare Company performs his plays in the Royal Shakespeare Theatre and adjacent Swan Theatre on the banks of the River Avon.



William Shakespeare's birthplace straddles the River Avon as it slides south west and a large canal basin adds to the watery feel. It was the eighteenth-century actor David Garrick who staged the first major 'Shakespeare Jubilee' here (inadvertently causing the destruction of the playwright's fine house at New Place, razed to the ground by an owner enraged by nosy Bardophiles). The Royal Shakespeare Theatre originally opened in 1879 and with its two sister theaters – The Swan and The Other Place – is the lifeblood of the town. The Shakespeare Birthplace Trust oversees five properties associated with the playwright, including a garden and museum at New Place. Stratford also happens to be a lovely town, with some glorious buildings, fine circular walks and some jolly good pubs.



GALA EVENT THURSDAY 6th SEPTEMBER 2019

The Gala Dinner will be held at Warwick Castle in Warwick. Enjoy an evening out with friends and colleagues from across the world in this magnificent medieval castle. The cost for delegates is included in the registration fee. Capacity is limited and available on a first come basis. NB - Please read the notes on page 11 and register early!!



REGISTER ONLINE at <https://www.iimc.com/index.aspx?nid=354>

No registrations will be accepted after Thursday 16th May 2019

MANUAL REGISTRATION FORM BELOW - print, scan and email to JanetP@iimc.com

YOUR DETAILS (PLEASE FILL IN BLOCK CAPITALS BUT FIRST READ PAGES 10 AND 11)

First name	Surname
Job Title	
Organisation	
Email (required)	
Address	
Postcode	Telephone

How to Pay: It is the responsibility of the delegate to ensure that full payment is made at time of registration.

Please check box if you need special assistance (physically challenged, etc.)

Type of assistance _____

Delegate Package and fee	12th April 2019 or before	After 12th April 2019	Total
❖ Staying at Crowne Plaza Hotel and fill in reservation below:	£250	£350	£.....
❖ Staying at alternative accommodation or booking directly with Crowne Plaza Hotel or an outside company - see page 10:	£290	£350	£.....
Additional guest for Gala Dinner - maximum 1	@ £92	£100	£.....

Do you or your guest have special dietary needs? If so, please specify below: _____

SUB TOTAL £

Reserve accommodation at Crowne Plaza Hotel Stratford-upon-Avon Yes No

Date of arrival Date of departure Number of nights X Single £95 per night £

Number of nights X Double £105 per night £

Or, will you be staying at alternative accommodation and which you will arrange yourself? TOTAL £

Alternative Hotel

American Express/Visa/Mastercard..... Total Amt. Charged £.....

Expiration Date..... Card Holder's Signature.....

For alternative forms of payment including bank transfers, please contact IIMC Finance Specialist Janet Pantaleon at JanetP@iimc.com . Confirmation will only be issued when payment of invoices are received in full, early registration is essential for invoices.

DISCLAIMER: IIMC policy is to destroy all personal information after its use.

I confirm that I have read the Terms and Conditions

TERMS AND CONDITIONS

CONFERENCE CANCELLATIONS/REIMBURSEMENTS/REFUNDS

Your registration constitutes a legally binding agreement. Full payment must be received at time of registration. **No registrations will be accepted after Thursday 16th May 2019.**

DISCLAIMER: IIMC policy is to destroy all personal information after its use.

All requests for cancellations must be made in writing to IIMC Headquarters by e-mail to JanetP@iimc.com, or fax (909/944-8545). Telephone cancellations will not be accepted. Cancellations received on or after 3rd May 2019 are non-refundable.

If written notice is received by 2nd May 2019, regardless of what is cancelled, a full refund minus a £30.00 handling and processing charge will be received.

Refunds will not be issued for late arrivals or early departures. No refunds will be made for skipped events. Registrants that do not attend the symposium and did not cancel by the deadline will forfeit all registration fees paid, unless the inability to attend was due to verifiable personal or family medical emergency. In this instance, the postmarked deadline to receive the documented written request for a refund less £30.00 is 7th June 2019. Regretfully, no considerations will be made after this date. IIMC Headquarters will process any refund due within 30 days after the end of the Symposium. In the unlikely instance that IIMC has to cancel the event IIMC will issue a refund for the registration fee. IIMC will not be responsible for any other cost.

ACCOMMODATION INFORMATION

Conference housing rates will be honoured on a first come, first-serve and availability basis.

NB - IIMC has had to contract for a minimum number of rooms at the Crowne Plaza Hotel. To limit its responsibility for unsold rooms, there is a different registration fee for those staying at the Crowne Plaza Hotel by registering online with us or through IIMC HQ to those staying in alternative accommodation or registering with Crowne Plaza Hotel directly or through an outside company.

Note: If booking accommodation through an outside company, even if it is also at the Crowne Plaza Stratford-upon-Avon, you will be bound by the terms and conditions of that company.

IMPORTANT NOTES

IIMC is not be responsible in the event of changes to the program, cancellation of the Symposium for whatever reason or for any discrepancy between rates and facilities as negotiated by IIMC with the Crowne Plaza Stratford-upon-Avon.

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PERSONAL DETAIL

DISCLAIMER: IIMC policy is to destroy all personal information after its use.

Dress code: Business dress or Business casual.

SYMPOSIUM DOCUMENTATION

The organising team will be on hand for you to collect your Symposium documentation at the following times at the Crowne Plaza Stratford-upon-Avon:

5th June / 16.00 - 18.30

6th and 7th June / 09.30 - 10.30

SYMPOSIUM VENUE

The Symposium will take place at the Crowne Plaza Stratford-upon-Avon.

GALA DINNER

The dinner will take place at the historic Warwick Castle. Unfortunately capacity is limited and will be available on a first come basis. So, please make sure that you register early to ensure a place! Once we reach capacity an alternative option will be made available to those delegates still wishing to register. Guests must be included in your registration.

GETTING AROUND STRATFORD

It is easy to travel around Stratford and everything is within easy walking distance.